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Board Meeting 05/28/2003, Thursday
Atheneum Suites Hotel, Detroit Mi.
Sopilcles Room

Meeting called to order by President Ron Overton

Attending the meeting were:

Devon Beasley	Rick Knoche,	Mike Parnell,
James Cahill,	Paul Kuber,	
Ritchie Castonguay,	Ray Linton,	Dave Ritchie,
Brad Closson,	Skip Ohman,	John Sakach,
Andy Ciupa,	Ron Overton,	Andrew Wilson
Jerry Klinke,		
Wayne Koepke,		

Jim Krull, Ladd Poor and Eric Paivio were unable to attend the meeting. Russ Donaldson, Gary Hoffmeister and Bob Scherbarth have submitted their resignations from the Board to the association office. Guest member attendees were Luc Bidal. Staff present were Suzanne and Dick Stilwill.

I. Welcome

- A. Welcome comments from President Ron Overton Review of Board book
- B. At this point, President Overton turned the meeting over to Board Chairman, Mike Parnell.
 - 1. Review and discussion of the Board functions.
 - 2. Introduction of attendees

II. Review of Election Results

- A. Election results reviewed showed approval of the proposed slate of Officers and Board candidates. Officers were elected for a two year term and Board candidates for three year terms. Over 90% of the returned votes approved the two slates as written on the voting document.

III. Minutes

- A. Minutes from the previous meeting were reviewed. Motion to approve as written by Jerry Klinke, second by Wayne Koepke. Moved to vote, accepted unanimously

IV. Financials review

- A. Review of financials by Skip Ohman, the Association Funds Manager.
- B. Motion to approve as written by Paul Kuber, second by Wayne Koepke. Moved to vote, accepted unanimously

V. Review of Membership and Attendance

A. Discussion of Section 4 of Board book. 2002 Assembly attendance figures were updated to read 55 member attendees, 8 non member attendees and 5 spouse attendees.

VI. General Discussion

A. Discussion on redefining the association and the assembly to project the association's prime focus of being "where the trainers get trained".

B. Utilize industry publications such as Craneworks to publicize such ACRP generated guidelines such as those being generated by the Safety committee. Suggestion to utilize the "Standards of Excellence" and training guidelines as articles to promote ACRP, what the group stands for and what ACRP accomplishes as the place to get training.

C. Member Service committee was charged with the oversight of getting the ACRP message out to the industry.

D. Suggestion that each member company set up a link to the ACRP website by Wayne Koepke.

E. Request to establish a calendar with dues dates for committees, Board members, etc on all association actions. Wayne Koepke will produce the document.

VII. Annual Assembly Review

A. Report by Suzanne Stilwill on the status of the plans for the 2003 Assembly in Detroit. Review of room assignments for sessions and pickup points for tour.

B. Suggestion to preplan the next meeting earlier in order to be able to broadcast the "focus" of the meeting to potential attendees

C. Discussion on changing the dates of the assembly in order to accommodate an increase in attendees. Brad Closson was asked to review the site chart and recommend sites with facilities of interest to the association.

D. The Long Range planning committee is charged with strategic recommendations dealing with assembly site, timetable for meetings, coordination with CHC functions, CEU's and visibility, i.e. promoting the message of the association.

E. Discussion on combining the Assembly with CHC in 2004 by meeting the first two days of the week and then folding into CHC. The meeting is tentatively scheduled Monday noon to Tuesday evening.

VII. CHC 2003 (Crane & Hoist Conference & Exhibition) Review

A. Michael Scheibach was to be contacted asking that he agree to allow any ACRP member who attends the 2004 Assembly, to attend the CHC in Chicago with no registration fee.

B. Staff to investigate a source for vests with ACRP logo to worn by those members working at the CHC. Ron Overton to work with staff to select suitable vest. Each ACRP member will be offered these vests at the cost of the garment. This will provide visibility for ACRP and identification of members during the show.

VIII. Committee Reports review

A. Public Safety Committee report by Andrew Wilson. The committee has completed the majority of the work on the rigger training and overhead operator documentation. The committee expects to have the information finalized and ready for presentation in the ACRP article in Craneworks

B. Regulations & Standards Committee report by Mike Parnell and Brad Closson. Reported on :

a. Container crane update

b. Sling & tie down loss of strength criteria to determine out of service status. Results to announced at AWRP meeting and will then go forward to the B30-9 committee for adoption as industry guidelines

c. ACRP submitted a request for quantitative values for item "b" above, such as metal loss in wire rope and chains and plan to publish results in a press release.

d. On the subject of cold weather operation of cranes, it was the opinion of the group that each manufacturers operations manuals were the best source of information.

e. MSHA update - no report.

f. Report on new wire rope standard- I.D. standard. ACRP seeks to determine what is missing that would impact the industry.

g. Websling & tiedown association has published some criteria on shackle and pin size for round slings.

h. Andrew Wilson was asked to obtain the above mentioned guidelines through Slingmax, for dissemination to the membership.

i. Discussion on ansi 10-42 standard for rigging training.

C. Long Range Planning Committee report by James Cahill. The committee reviewed the items listed in tab 8 of the Board book. Specifically member services guidelines, CHC strategies, assembly programs, locations and selections, CEU's and the use of Masterlink articles. Dave Ritchie was added to this committee to help in developing a cooperative interface with OSHA agencies.

D. Nominating Committee report by Rick Knoche. Reported on election. Gary Hoffmeister, Bob Scherbarth and Russ Donaldson had submitted their resignations. It was noted that Mike Parnell and Brad Closson have fulfilled their terms of service on the board and must sit out a year to be eligible to run again, Dave Ritchie, Andrew Wilson, John Sakach and Ritchie Castonguay are all eligible for another term.

E. Member Services Committee report by Jerry Klinke.

F. National Assembly report by Ron Overton. Discussion on agenda plans and tours.

IX. General discussion

A. Review of anticipated sling damage demo scheduled at commercial sling's facilities.

B. Request to establish a calendar with dues dates for committees, Board members, etc on all association actions. Wayne Koepke will produce the document.

C. Staff requested to prepare a document on navigating the ACRP website.

D. Final discussion on CHC. Award CEU's to ACRP attendees, negotiate free attendance.

E. Need two more sponsors for the website.

X. Adjournment

A. Motion to adjourn by Paul Kuber, second Skip Ohman. Passed unanimously

Respectfully submitted,

R.E. Stilwill

**ACRP Board Meeting
Atheneum Suites Hotel, Detroit, MI
May 31, 2003**

Meeting called to order by President, Ron Overton

Attending were:

Mike Parnell

Andrew Wilson

Skip Ohman

Jerry Klinke

Jim Cahill

Andy Ciupa

Paul Kuber

Rick Knoche

John Sakash

I. Motion was made to revisit the Funds Manager Position made by Mike Parnell and seconded by Paul Kuber. Approved unanimously to continue with Skip Ohman following discussion.

II. Mike Parnell resigned as Chairman of the Board. Paul Kuber nominated Skip Ohman for this position. John Sakash seconded. Approved unanimously.

III. Minutes of the 2003 January Board meeting were approved as written following a motion by Mike Parnell and second by Paul Kuber.

IV. CHC Booth - Valerie McNulty explained expenditures for the booth will run about \$3,500. Danny Bishop will mail package to all members at a cost of approximately \$1,500. Mike Parnell made a motion to approve a variance to the budget for these expenditures. This was seconded by Paul Kuber and passed unanimously. Staff was asked to check on shirts as well as the vests the board requested for the CHC.

V. January 2004 Board meeting. Staff was instructed to have site selected and plans firmed up 90 days prior to the meeting. Jim Cahill suggested that we have a tour in 2004 and it was decided that the board would decide in January what they would like the 2004 meeting to "look like".

On a procedural point, members were asked to turn off cell phones and table conversations at the next meeting.

There being no further business, the meeting was adjourned on a motion by Paul Kuber and seconded by Mike Parnell.

Respectfully Submitted,

Suzanne M. Stilwill, CTC

ACRP Business Meeting Minutes
Atheneum Suites Hotel, Detroit, MI
May 31, 2003

Meeting was called to order by President, Ron Overton.

Committee Reports:

Nominating Committee Chairman, Rick Knoche announced the results of the election. The Executive Officers were approved as follows: President Ron Overton, Vice President, Wayne Koepke, Secretary/Treasurer, Jerry Klinke. The board members elected were: Professional Category: Devon Beasley and Jerry Klinke; Corporate Category: James Cahill, Jim Krull and Paul Kuber.; Associate Category: Rick Knoche. Rick reminded everyone that Mike Parnell and Brad Closson will be leaving the board next year and several others will be up for re-election.

Regulations Chairman, Mike Parnell reported on industry updates. He announced that there is a new ASME committee - Construction Crane Standards 1926-550. Dave Ritchie is on the committee. B30.2 - rewrite was sent back to committee, as there had already been a vote, this was incorrect. Parnell reported on training and operator requirements, rigging hardware and other industry updates.

John Newby, reported these results on 1000 web slings - 9 fabricators with same webbing from manufacturer. Volunteers for test given slings to sew. Produce exactly same ballast. Median peak was @85%. He will let us know when states requirements are changing and suggested that a request for interpretation could be done on whether the end user can re-tag a sling. Mike Parnell will furnish the chairman's contact information to anyone desiring it. Will receive a verbal, not written, answer.

Public Safety Chairman, Andrew Wilson discussed training modules and core criteria. Committee needs subject guidelines. Rigging Inspector is complete. They plan to address: Overhead Crane Operator Education, Mobil Crane Operator - Paul Kuber, and assimilated - Devon Beasley and Jim Keener.

Suggestions of other topics to address were: Overhead inspector, rigging training and mobile inspector. Other suggestions may be sent to Board Chairman

Long Range Chairman, James Cahill reported on the status of application for authorization of IACET status, stating that type 2.2 was complete.

Membership Chairman, Andy Ciupa reported on status of membership and future plans.

Crane Hoist Conference reported by Ron Overton. ACRP members attending this meeting will be allowed to attend the CHC free. Those not in Detroit will receive a \$200 discount. ACRP members will man our booth, introduce speakers and assist in location of rooms, etc.

Discussion followed regarding our involvement in 2004 and how it will affect our format. We will continue to negotiate with Michael Scheibach regarding attendance fees, speakers and the publishing of our schedule in their brochure. Suggestions were made that we refocus our efforts to capitalize on our "train the trainer capabilities. Staff was instructed to locate source for vests.

Financials were approved following motion by Mike Parnell and seconded by Skip Ohman.

2002 Business Minutes were approved following motion and second by Paul Kuber and Andrew Wilson.

Respectfully Submitted,

Suzanne Stilwill, CTC