

ACRP Board Meeting Minutes
Tuesday, May 15, 2007
Horton Grand Hotel
San Diego, CA
Victoria Room

P.O. Box 61589
Vancouver, WA.
98666-1589

Bus. 1-800-690-3921
Fax: (360)-834-3507



Board Chairman Mike Parnell presiding. Attending were:

Devon Beasley	Rick Knoche	Mike Parnell
James Cahill	Paul Kuber	Mike Riggs
Scott Fleming	Ray Linton	John Sakach
Tom Gilbert	Todd Nichols	Mike Terry
John Hellums	Ron Overton	Andrew Wilson
Jerry Klinke		

Unable to attend were: Danny Bishop, Brad Closson and Ritchie Castonguay (Jack Mosher attended as a guest)

Staff present were Suzanne & Dick Stilwill

- I. The meeting was called to order at 8:15 AM by Chairman Parnell, who welcomed those in attendance, asked for the introduction of attending Board members, followed by a discussion of the agenda items.
- II. Motion to approve minutes from the January 26th meeting in Las Vegas, NV., with spelling correction to Cianbro, by Paul Kuber, second by Jerry Klinke. Motion called to vote. Passed unanimously.
- III. Rick Knoche reported on the results of the election. Elected to the positions of President and Vice President respectively were Mike Parnell and Mike Riggs. Re-elected to Board of Director positions were Ritchie Castonguay, James Cahill, Ray Linton, Todd Nicholes, Danny Bishop and Andrew Wilson.
 - A. Mike Parnell requested that the recently elected Officers consider stepping down as a group and that another election be held to allow participation from other members of the organization. Mike Parnell did not wish to serve as the Association President and wanted to afford the opportunity to members who have not held that position, since he has served in that capacity before.
 - B. It was suggested that each position be defined in writing so that prospective electees would understand the duties of the various offices, director positions and chairs. Ron Overton volunteered to describe the Board position duties. A committee chair will be asked to do this for that position and each Officer position will be asked to describe the duties involved with that office.
 - C. Since Mike Parnell had been elected as the Association President and was presently holding the office of Chairman of the Board, he called for nominations for the Chairman position from the assembled Board members. Upon election this nominee would assume the Chairmanship at the Friday Board meeting. Jerry Klinke was nominated for the position of Board Chairman, Ron Overton as Vice Chairman by acclamation of the assembled Board members. A suggestion was made to initiate a Board Chairman review at the one year point to determine the ability and the willingness of the person in that position to continue in the office.

- D. Suggestion on distributing a questionnaire asking for input from the attendees as to which posts and committees on which they might be interested in serving.

IV. Management reported on various administrative issues.

- A. A breakdown of membership, alpha by company and by membership category was shown on pages 20-25 of the Boardbook. Staff reported that ACRP had 118 paid members, 16 unpaid and 7 dropped memberships. This is out of the 131 originally invoiced for 2007 membership. A little over 90% retention. Staff listed Jim Krull as unpaid even though he is no longer affiliated with his former company thinking that there might be a replacement on the horizon. Staff requested help in ascertaining if there was a person who might replace Jim. Scott Fleming will work with Syncrude to determine their intentions on continuing membership.

2007 membership was reported to include three non revenue memberships given to Craneworks, and Crane Hotline. Staff emphasized the need to make sure we are maximizing the benefit of the advertising we are to receive for these membership. They also do not pay to attend the General Assembly. Jerry Klinke will work with these publications to determine the best use of our bartered advertising space.

- B. The ACRP operating bank balance as of the statement shown on page 18 of the Boardbook showed a balance in the checking account of \$101,408.81. This does not reflect any in transits or payment for the General Assembly, so should be viewed as such.
- C. The \$25,000.00 investment CD account is presently invested at 5.0% and will mature September 24th. This will net the association \$1,250.00, which we will, with Board approval, add to the mutual funds account. The mutual funds account is presently at \$1,903.00. Staff recommended to the Board that they allow interest from the CD to accumulate in the Mutual Funds account until such time as the total meets or exceeds \$5,000.00 and then roll this amount into a CD.

Discussion on the status of the association funds resulted in a motion to move an additional \$25,000.00 from the operating account into an interest CD account once a favorable rate was found. The motion was made by Jerry Klinke, seconded by Devon Beasley. Passed unanimously. Jerry Klinke and Andrew Wilson will form an investment committee to oversee these investments. Andrew will chair this committee.

- D. Motion to give a one year membership in ACRP to IPT, Ron Garby, by Paul Kuber, second by Devon Beasley. Passed unanimously. Scott Fleming to ask him to present at the next Assembly, which would give him a prepaid attendance to the Assembly also.
- E. Staff Reviewed the financials which show an estimated combined profit/loss from all operations for 2006 is \$13, 005.00. (Estimated prior to CPA review) This is the result of income being over plan by 16% and expenses being under plan by 3%. This performance was against a breakeven budget. The first quarter profit/loss and balance sheet was shown on pages 15 to 17 of the Board book.

- V.** General Assembly discussion items.
 - A. General Assembly locations were discussed with the pros and cons of each. Charleston, Savannah and Orlando.
 - B. Motion to designate Charleston, SC as the site for the '08 General Assembly by Scott Fleming, second by Ray Linton. Passed unanimously.
 - C. Technology was suggested as the theme for the Assembly.
 - D. The preferred date for the Assembly was set at May 13-16, 2008, with a similar agenda schedule, in terms of Board meetings and agenda presentations, to that used in San Diego.
- VI.** Board meeting for January '08 was set for the January 25, 2008, in Orlando, FL.
- VII.** Motion to adjourn by Paul Kuber, second by Jerry Klinke. Passed unanimously.

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Todd Nichols
Ron Overton
Mike Riggs
Mike Terry
Andrew Wilson

Unable to attend were: Danny Bishop, Brad Closson, Ritchie Castonguay, Mike Parnell and John Sakash
Staff present were Suzanne & Dick Stilwill

- I. The meeting was called to order at 11:03 AM by Chairman Klinke, who assumed the post of Board Chairman at this meeting.
- II. Discussion on the meetings with the Craneworks group and with the Crane Hotline group. The consensus of the group was to adopt a wait and see attitude toward both publications and not to align the association with either one at this point in time.
- III. Staff reported on the '08 meeting plans. Theme of the '08 General Assembly is to be "Inspection Testing Technology". Committee to solicit nuclear and oil companies for attendance. Staff to post dates and city site on the front page of the website. Committee to compile a list of speakers, subjects and contact information by October 2007, to allow time to coordinate.
 - A. Discussion on adding the subject of container rigging and NCCER, contact Steve Green, to the program. Container rigging was mentioned as a topic on which the members of the association need training.
 - B. Mike Riggs volunteered his boss to speak on the subject of inspecting round slings.
 - C. Scott Fleming will bring a sling testing trailer, which will require a 53'X12' space near the hotel. Mike Riggs will provide the rigging and Devon Beasley will do the write up on the demo procedures.
 - D. Ron Overton will work on a list of available testing devices.
 - E. Tom Gilbert will handle the subject of boom inspection and repair.
 - F. Discussion on moving the agenda to a Monday to Thursday in stead of Tuesday to Friday. Staff to redo the agenda to reflect the Monday to Thursday schedule. Motion to change the Assembly agenda by Mike Riggs, second by Scott Fleming. Passed unanimously. Staff to also put out to the membership information on Airline availability to Charleston, SC.

- IV.** Motion to approve distribution of the newly drafted rigging inspection guidelines for publication by Devon Beasley, second by Tom Gilbert. Passed unanimously.

- V.** Discussion on the website. Mike Riggs will send the association office some samples of sites with features that he feels would be of benefit to the association.. Suggestion to list the company names of member companies only with no personal names, would provide prospective members with insight as to what kind of companies were members of ACRP. Staff is to wait until receipt of the various forms of input on the website configuration before implementing any changes.
 - A.** Staff reported on comments made at the Member Services committee meeting to the effect that Tracy Bennett of Crane Hotline has volunteered to serve on the Internet committee.

- VI.** Discussion on the CEU project. Jerry Klinke will submit an invoice for the costs involved with the generation of the CEU's for the General Assembly.

- VII.** Discussion on the subject of generating a re-vote for the Officers of the association. The subject was tabled until the January Board meeting. Mike Riggs volunteered to assumed the post of President, if Mike Parnell decided that he could not continue in that capacity.
 - A.** Discussion on Board openings and other association positions and the option of adding some persons from the list of volunteers to fill open positions. List is shown on attachment A

- VIII.** Discussion on the subject of generating a revote for the Officers of the association. The subject was tabled until the January Board meeting. Mike Riggs volunteered to assumed the post of President, if Mike Parnell decided that he would continue in that capacity.

- IX.** Motion to adjourn by Tom Gilbert, second by Rick Knoche. Passed unanimously.

General Assembly Committee

George Asenault
Bo Kenter
Patrick Lee
Russell Osborne
Dwight Henson
Joe Ted Tullos

Michael Barrett
Paul Kuber
Mike Terry
Bob Harrell
Thomas De Soo

Board Member

Ray Linton
George Asenault
Bo Kenter
Mark Wayman
Chip Kiser
Devon Beasley
Dwight Henson
Joe Ted Tullos

Terry Driscoll
Michael Barrett
Paul Kuber
Carlo Spitaleri
Min H Pham
Russell Lossdon
Mike Riggs
Thomas De Soo

Executive Committee

George Asenault
Bo Kenter
Tom Gilbert
Joe Ted Tullos

Paul Kuber
Mike Riggs
Scott Fleming

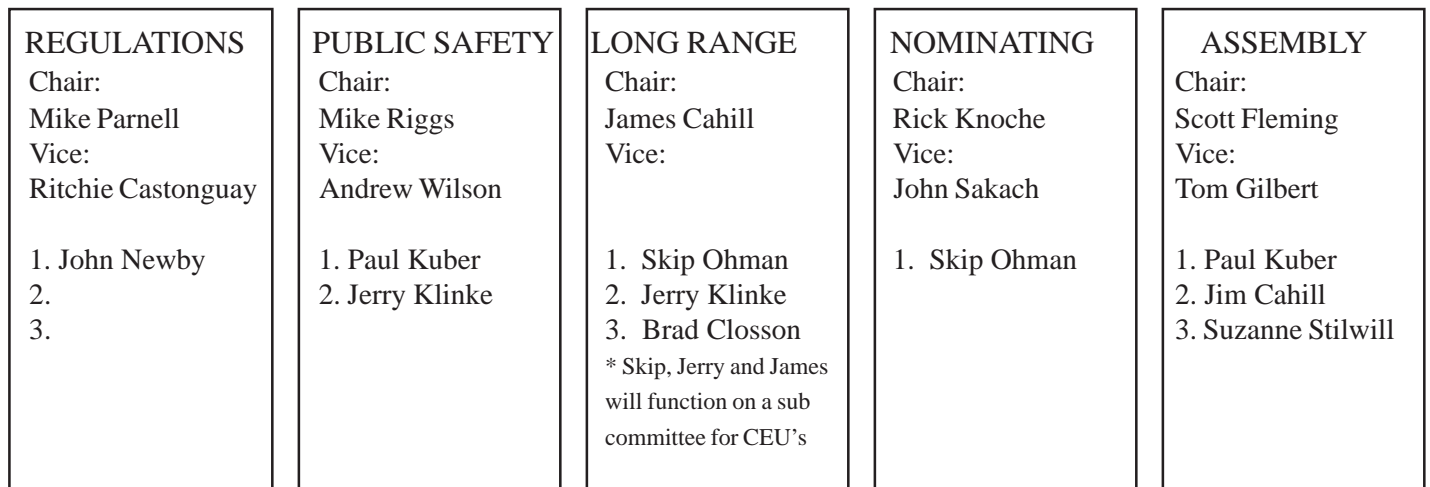
ACRP COMMITTEE STRUCTURE

KEY POINTS:

Committee efforts are key to the future
 Committee efforts must be enhanced before and at Assembly

REQUESTED COMMITTEE CHAIRMAN AND VICE CHAIRMAN AT NATIONAL ASSEMBLY:

1. Actively recruit committee members
2. Plan and manage committee meetings at National Assembly
3. Present objectives, goals and progress of committees to the full membership.
4. Establish milestones for ongoing progress.



Member Services Committee
Chairman: Devon Beasley

