

ACRP Board Meeting Minutes  
Friday, May 13, 2008  
Doubletree Hotel  
Doubletree, Charleston, SC

P.O. Box 61589  
Vancouver, WA.  
98666-1589

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Bus. 1-800-690-3921  
Fax: (360)-834-3507

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ACRP Chairman Jerry Klinke presiding. Attending were:

Devon Beasley  
Danny Bishop  
Scott Fleming  
Tom Gilbert

John Hellums  
Jerry Klinke  
Ron Overton

Mike Parnell  
Mike Riggs  
Mike Terry

Unable to attend were James Cahill, Ritchie Castonguay, Brad Closson, Ray Linton, Rick Knoche, Todd Nichols and Andrew Wilson

Also attending was Paul Kuber

Staff present were Suzanne & Dick Stilwill

- I. The meeting was called to order at 8:30 AM by Chairman Jerry Klinke, who welcomed those in attendance, asked for the introduction of attending Board members, followed by a discussion of the agenda items.
- II. Motion to approve minutes from the January Board meeting in Orlando, by Mike Terry, second by Devon Beasley. Motion called to vote. Passed unanimously.
- III. Motion to authorize the expenditure of up to \$500.00 for a company lunch for Charleston rigging, for their contribution to the General Assembly by receiving shipments of materials for the meeting., by Mike Parnell, second by Devon Beasley. Motion called to vote. Passed unanimously.
- IV. Staff to include the investment discussion to the January Board meeting agenda.
- V. Discussion on using the ACRP ads as a means to help recruit members to the association. Mention was made of the success of Mike Riggs in emailing the ads to his list of contacts and asking people if they would be interested in attending the General Assembly. Suggestion to enlist Terry Driscoll to work on marketing for membership. Ron Overton will approach John Sakach on the subject and Mike Parnell will discuss with Terry Driscoll during the golf tournament. Rigging Task Force would be an opportunity to ACRP membership was mentioned by Jerry Klinke.
- VI. Management reported on various administrative issues.
  - A. Staff invoiced 161 ACRP members for dues for 2008. Of these, 141 have paid, 14 are unpaid and 6 have dropped. A comparative list of member levels by year is shown on pages 25-32 of the Boardbook.
  - B. Our bank balance as of the statement shown on page 21 shows a balance in the checking account of \$ 79,401.66. This does not reflect any in transits, and payment for the General Assembly, so should be viewed as such. The investment account is shown on page 22 with a current value of \$53, 748.60.
  - C. Our estimated combined profit/loss from all operations for 2008 is shown on pages 18-20.

- VII. Review of the committee structure from list shown on page 33 of the Boardbook. Committee membership updated per Attachment A.
- A. Standards & Regulations. Ron Overton and John Hellums to discuss the C-DAC issue status. A discussion of the B30.5 changes in the 2007 version to be entered into the meeting agenda, Thursday, during the 2:30 to 4:00PM time slot.
  - B. Staff reported on the election results. John Hellums and Ron Overton were reelected to the Board. Scott Fleming was elected Vice President.
  - C. Member Services. Discussion on setting up a marketing plan for membership with Terry Driscoll Chairing this Program
    - a. Suggestion was to use the Internet and Promotions committees to develop this issue. Ron Overton will talk to John Sakach about the use of Terry and Mike Parnell will approach Terry on accepting the assignment during the golf tournament.
    - b. Jerry Klinke reported that IACET has been accredited by ANSI, which shall cause some policy changes in the future.
    - c. General Assembly discussion items. Agenda reviewed. 2009 General Assembly presenters and subjects discussed. Tom will supply a full list of subjects and presenters so that Staff can start the contact and follow up process.
      - Mike Gelskey
      - Tom Gilbert - Wind power devices
      - Rigging Accidents
      - Fatality workshop
      - Rigging workshops
      - Critical lift plans
    - d. Staff to contact Jerry Klinke to get the CEU guidelines so that they can be included in the presenter requirements letter, along with audio visual, etc.
  - D. Safety Training report made by Mike Riggs.

VIII. Motion to adjourn by Mike Riggs, second by Devon Beasley. Passed unanimously.

Respectfully submitted

R.E. Stilwill

ACRP Board Meeting Minutes  
Friday, May 16, 2008  
Doubletree Hotel  
Doubletree, Charleston, SC  
Ashley Room

P.O. Box 61589  
Vancouver, WA.  
98666-1589

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ACRP Chairman Jerry Klinke presiding. Attending were:

Devon Beasley  
Danny Bishop  
Scott Fleming  
Tom Gilbert

John Hellums  
Jerry Klinke  
Ron Overton

Mike Parnell  
Mike Riggs  
Mike Terry

Unable to attend were James Cahill, Ritchie Castonguay, Brad Closson, Ray Linton, Rick Knoche, Todd Nichols and Andrew Wilson

Also attending were Paul Kuber, Michael Barrett, Tracy Bennett, Lucy Perry, Rob Scherbarth, Dwight Henson, Terry Driscoll and Bob Schumacher

Staff present were Suzanne & Dick Stilwill

- I. The meeting was called to order at 11:39 AM by Chairman Jerry Klinke, who welcomed those in attendance.
- II. Review of 2008 General Assembly with congratulations to Scott Fleming, Chairman for a job well done.
  - A. Staff asked to redesign the badges for the 2009 Assembly, specifically to make the company names bigger.
  - B. Suggestion to adopt a standardized powerpoint format for the next assembly. Danny Bishop volunteered his company to develop the format.
  - C. Discussion on 3 ring binders used for meeting books. Suggestion to make the presentations available on a thumbdrive rather than printed material. John Hellums suggested supplying the attendees with padfolios to be used for note taking rather than the 3 ring binders. Scott Fleming will investigate a source.
  - D. Tom Gilbert will be responsible for the next mailing. Terry Driscoll will work on obtaining the CASAR books for a future mailing.
- III. Review of 2009 General Assembly by Tom Gilbert. Tentative date set at May 4-7, 2009, with a Monday to Thursday format. Assembly to be held in Las Vegas.
  - A. Ken Goodman was named as the contact person for a potential tour of Hoover Dam. Rob Scherbarth was tasked to follow up with Mr. Goodman. Rob was also to contact the Millwrights & Carpenters Union and the Nevada School of Construction as potential tour candidates.

- B. Further discussion on potential presentations for the General Assembly.
  - a. Crosby Lifting Clamps
  - b. Crosby - Shackling for non symmetric loads
  - c. Jerry - Slings
  - d. Mike Gelskey
  - e. Rigging Accidents
  - f. Critical lift planning
  - g. Jerry - Presentation techniques
  - h. Dwight - Information mapping
  - i. Joe Orlando - Replacing a bascule stand with lift stand on Amtrack
  - j. Ron Overton - Effective Training
  
- D. Discussion on the format of the General Assembly. 25% of the time allotted for the Assembly for the tour, 25% for adult education and the remaining 50% dedicated to technical issues.
  
- E. 2010 and beyond. Mike Riggs suggested looking at a Canadian meeting site approximately two years out.
  
- F. Ron Overton mentioned that several people did not get food at the opening reception and asked staff to insure that this does not occur.
  
- IV. January Board meeting scheduled to run in conjunction with the ASME meeting in Las Vegas. Staff to contact Joe Wendler of ASME to work out hotel locations, room rates and to include ACRP in their room block.
  
- V. Lucy Perry read a letter to ACRP asking that the association formally dissolve the exclusive relationship with Milo Media. Motion to contact Milo Media to dissolve the agreement listing them as the official magazine for the association by Mike Riggs, second by John Hellums. Passed unanimously. Jerry Klinke to write the letter.
  - A. As an additional discussion it was noted that all ACRP articles need to be reviewed to insure that they portray the association's stand on the issue.
  
- VI. Motion to authorize expenditure for funds up to \$12,000.00 for website update to be used as needed for site redesign by Jerry Klinke, second by Scott Fleming. Passed unanimously. Motion to gather funds from savings as needed by Tom Gilbert, second by Devon Beasley. Passed unanimously.
  
- VII. Motion to adjourn by Mike Riggs, second by Devon Beasley. Passed unanimously.

Respectfully submitted

R.E. Stilwill

## ACRP COMMITTEE STRUCTURE

### KEY POINTS:

Committee efforts are key to the future

Committee efforts must be enhanced before and at Assembly

### REQUESTED COMMITTEE CHAIRMAN AND VICE CHAIRMAN AT NATIONAL ASSEMBLY:

1. Actively recruit committee members
2. Plan and manage committee meetings at National Assembly
3. Present objectives, goals and progress of committees to the full membership.
4. Establish milestones for ongoing progress.

